

**MINUTES OF THE 48TH SCHOOL BOARD MEETING OF SCHOOL OF ENGINEERING
& TECHNOLOGY (SOET) held on 14-03-2013 at 11.00 AM in the Conference
Room, SOMS, IGNOU Campus, New Delhi-110 068**

The following members were present:

Prof. Subhasis Maji	Director, SOET	Chairman
Prof. Manoj Killedar	YCMOU, Nashik	Member
Prof. S.Y. Kulkarni	I.I.T. Roorkee	Member
Prof. J.S. Chauhan	SATI, Vidisha	Member
Prof. Ravinder Kumar	Director, RU, IGNOU	Member
Prof B K Pattanaik	Director, SOEDS, IGNOU	Member
Prof Gayatri Kansal	Prof.(ME) SOET, IGNOU	Member
Prof. Ajit Kumar	Prof. (CE) SOET, IGNOU	Member
Dr. Lalita S Kumar	Reader, SOS, IGNOU	Member
Dr Subodh Kesarwani	Lecturer, SOMS IGNOU	Member
Dr Manoj Kulsreshtha	Associate Prof. SOET IGN.	Member
Dr Munish Bhardwaj	Associate Prof. SOET IGN.	Member
Dr. K T Mannan	Associate Prof. SOET IGN.	Member
Dr. Sanjay Agrawal	Reader, SOET IGNOU	Member
Mr. Shashank Srivastava	Asst. Prof. SOET, IGNOU	Member
Ms. Sruthi Samuel	Asst. Prof. SOET, IGNOU	Member

Prof. U.S. Dixit, IIT Guwahati and Prof. Raj Senani, NSIT, New Delhi could not attend the meeting due to their pre-occupation.

In addition, Dr. Ashish Agarwal, Mr. N Venkateshwarlu, Dr. Rakhi Sharma, Mr. Anuj Kumar Purwar and Ms. Shweta Tripathi all from SOET attended the meeting as special invitees.

At the outset, Prof Subhasis Maji, Chairman, welcome all the members present in the meeting specially the new members. This was followed by the formal introduction with the new members and the meeting started with the transaction of agenda items in seriatim.

SB.48.1 : To confirm the minutes of the 47th meeting of School Board held on 19th October, 2012

SB 48.1 : On item No. 47.9, it was suggested that the item may be termed as approved instead of recommended as mentioned in the minutes.

The Board accepted the same unanimously.

On item No 47.4, it was pointed out that the detailed proposal along with supporting documents were to be placed in this School Board for

consideration. On this, the Programme Coordinator (B. Arch.), Ms. Sruthi Samuel promised to place the same in the next School Board meeting.

All members unanimously decided that in future, the Action Taken Report (ATR) should also be put up along-with the minutes while confirming the same in the next School Board meeting.

SB.48.2 : To consider and approve the termination of MOU between IGNOU and VASTU KALA ACADEMY for B. Arch. Programme.

SB 48.2 : The item was presented by the Programme Coordinator Ms. Sruthi Samuel. She presented the item in detail which was discussed and the members suggested that since the institute i.e. Vastu kala Academy has requested to terminate the MoU, the same may be accepted. The School will have to safeguard the interest of the existing students. In this regard, some suggestions were made as under.

- The total re-registration fee should be collected by the University in favour of IGNOU. In this regard, a letter may be sent to all the students and the institute shall also be informed of the same. The institute's share of re-registration fee (70%) shall be released in two installments. In the first installment, 50% of the institute's share of fee shall be released in the beginning of the academic year and the balance 50% may be kept as security, which may be released at the end of the academic year.
- A committee within the school may be constituted to ensure the delivery of proper student support services by the institute.
- Further, if any problem arises for the smooth conduction of the programme, intervention of Council of Architecture (COA) may be sought.

With this, the Board **approved** the item with the above suggestions.

SB 48.3 : To consider and approve / recommend the list of Evaluators for Project Course (ET – 500) of BTCM / BTWRE, same as already recommended as list of Evaluators for Theory courses in 45th S.B. and subsequently approved by the Vice Chancellor.

SB 48.3 : The item was presented by the Programme Coordinator Dr. Manoj Kulsreshtha with suggestion to take experts from Delhi & NCR only from the approved list of evaluator of BTCM/BTWRE Programme.

The Board **recommended** the item for approval of the competent authority, as **Annexure - 'A'**.

SB 48.4 : To consider and recommend the list of Experts as Course Writers, Editors, Vettors, Question Paper Setters, Evaluators of DCLE (G) programme.

SB 48.4 : The item was presented by the Programme Coordinator Dr. Munish Bhardwaj. He requested the Board to amend the agenda item which may be read as "to consider and recommend the list of Paper Setters, Moderators and Evaluators of DCLE (G) programme". Accordingly, he placed the list of Paper setters, Moderators and Evaluators of DCLE (G) programme for consideration of the Board.

The Board **recommended** the item for approval of the Competent Authority as **Annexure - 'B'**.

SB 48.5 : To consider and recommend the list of Paper Setters, Moderators, Evaluators for BTME Programme.

SB 48.5 : The item was presented by the Programme Coordinator, Prof. Gayatri Kansal.

The Board **recommended** the item for the approval of the competent authority as **Annexure - 'C'**.

SB 48.6 : To consider and recommend the list of Experts for Expert Committee meeting for Ph.D. Course Work.

SB 48.6 : The item was presented by the Programme Coordinator Dr. Ashish Agarwal. It was noted that there is no need to get the approval of the School Board for the list of experts.

The Board suggested to withdraw the item and the same was withdrawn by the Programme Coordinator.

SB 48.7 : To consider and recommend the list of Experts as Paper Setters, Moderators, Evaluators for Ph.D. Mechanical Engineering Entrance Test Exam paper etc..

SB 48.7 : The item was presented by the Programme Coordinator Dr. Ashish Agarwal.

The Board **recommended** the item for approval of the competent authority as **Annexure - 'D'**.

SB 48.8 : To consider and recommend the list of Experts as Paper Setters, Moderators, Evaluators for Ph.D. Entrance Exam (Civil Engineering).

SB 48.8 : The item was presented by the Programme Coordinator Prof. Ajit Kumar.

The Board **recommended** the item for approval of the competent authority as **Annexure - 'E'**.

SB 48.9 : To consider and recommend the list of Experts as Paper Setters, Moderators, Evaluators for all IGNOU – VIEP programmes.

SB 48.9 : The item was presented by the Director VIEP, Dr. K. T. Mannan.

The Board **recommended** the item for the approval of the competent authority as **Annexure - 'F'**.

SB 48.10 : To consider and recommend the list of Experts as Paper Setters, Moderators, Evaluators for BTAE Programmes.

SB 48.10 : The item was presented by the Programme Coordinator, Mr. Shashank Srivastava.

The Board **recommended** the item for the approval of the competent authority as **Annexure - 'G'**.

SB 48.11 : To apprise the School Board regarding the VC's approval dated 4th Feb. 2013 on file No. 2013/B.Arch. for waive off of requirement of Director(RSD)'s signatures on phase-4 form of B. Arch. programme.

SB 48.11 : The item was presented by the Programme Coordinator, Ms Sruthi Samuel. She informed that the Vice Chancellor has already approved the waiving off of the requirement of signing of Phase IV form by Director (RSD).

With this, the School Board noted and advised the Programme Coordinator to submit the Phase IV form for B. Arch Programme to APC for its approval.

SB 48.12 : To consider and approve the minutes of Expert Committee meeting for Ph.D. in Electrical Engineering.

SB 48.12 : The item was presented by the Programme Coordinator Dr. Sanjay Agarwal. Following modifications in the Minutes of the Expert Committee for Ph.D held on 4th September, 2012 were suggested.

- Point No. 1: Eligibility Criteria for candidate seeking admission in PhD (Electrical Engineering) will be as point number 1 (a) and (b) of the Expert Committee Meeting minutes held on 4th September, 2012.
- Point No. 3: Point No. 3 related to course work in the Electrical Expert committee Meeting will be superseded by the Point No.1 in Joint Doctoral Committee Meeting (All Disciplines committee Meeting) held on October 31st, 2012.

With this the Board **recommended** the item for **approval** of the Competent Authority as **Annexure - 'H'**.

SB 48.13 : To consider and approve the minutes of All discipline Expert Committee meeting for Ph.D. Programmes of the School.

SB 48.13 : The item was presented by the Programme Coordinator, Dr. Ashish Agarwal. Points 1, 2 and 3 of Joint Doctoral Committee meeting held on 31.10.2012 have been recommended for approval from the competent authority. For point 4 and 5, separate Doctoral Committee Meeting may be convened again.

With this the Board **recommended** the item for **approval** of the Competent Authority as **Annexure - 'I'**.

SB 48.14 : To consider and recommend the continuance of collaboration through renewal of MOU with PMA and CEPM and continuation of PGCPM programme from July 2013.

SB 48.14 : The item was presented by the Programme Coordinator Dr. Manoj Kulshrestha. In light of the Board of Management decision taken in its 117th meeting vide item No. 117.2.1 held on 05.01.2013, empowering School board to take decision about the continuance of MoU's or otherwise, the item was discussed thoroughly.

With this the Board **approved** the item.

SB 48.15 : To consider and recommend the continuance of collaboration through signing of Amendment to Agreement for name change with HMCL and continuation of CMSR from April, 2013.

SB 48.15 : The item was presented by the Programme Coordinator, Dr. Manoj Kulshrestha. In light of the Board of Management decision taken in its 117th meeting vide item No. 117.2.1 held on 05.01.2013, empowering School board to take decision about the continuance of MoU's or otherwise, the item was discussed thoroughly.

With this the Board **approved** the item.

SB 48.16 : To consider and recommend the continuance of collaboration with Footwear Design and Development Institute (FDDI) for its programmes through renewal of MOU and continuation of all the programmes from July, 2013.

SB 48.16 : The item was presented by the Programme Coordinator, Prof. Subhasis Maji. In light of the Board of Management decision taken in its 117th meeting vide item No. 117.2.1 held on 05.01.2013, empowering School board to take decision about the continuance of MoU's or otherwise, the item was discussed thoroughly.

With this the Board **approved** the item.

SB 48.17 : To consider and recommend the continuance / renewal of collaboration with Ministry of Power (MOP) for its programme namely Competency Certificate in Power Distribution (CCPD) and continuation of the programme from July, 2013.

SB 48.17 : The item was presented by the Programme Coordinator, Dr. Rakhi Sharma. In light of the Board of Management decision taken in its 117th meeting vide item No. 117.2.1 held on 05.01.2013, empowering School board to take decision about the continuance of MoU's or otherwise, the item was discussed thoroughly.

With this the Board **approved** the item.

SB 48.18: Any other item with the permission of the chair:

- i) **To consider and approve the names of the members of Expert Committee to conduct the meeting for Ph.D. in Electrical Engineering Programme.**

The item was presented by the Programme Coordinator, Dr. Sanjay Agarwal.

With this the Board **recommended** the item for approval of the Competent Authority as Annexure - 'J'.

- ii) **To consider and recommend the list of Experts as Paper Setters, Moderators, Evaluators of TEE/Assignments for Advanced Certificate in Power Distribution Management (ACPDM) Programme.**

The item was presented by the Programme Coordinator, Dr. Rakhi Sharma.

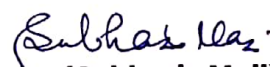
With this the Board **recommended** the item for the approval of the competent authority as Annexure - 'K'.

- iii) **To consider and recommend the list of Experts as Evaluators of the Project course for eight programmes under IGNOU - FDDI Project.**

The item was presented by the Programme Coordinator, Prof. Subhasis Maji.

With this the Board **recommended** the item for approval of the competent authority as Annexure - 'L'.

The meeting ended with thanks to the Chair.


(Subhasis Maji)
Chairman